

SIMONE ROBINS

555 Any Street ~ Columbus, Ohio 55555
Phone 1-614-555-5555 ~ email simone@email.com

OBJECTIVE

To work with a company that can recognizes and utilize all my creative abilities.

SKILLS

- Computer skills in Microsoft Office application (Word, PowerPoint, Excel, Access), Adobe PhotoShop and Illustrator
- Managerial / supervisory skills in retail clothing, home furnishings, retail crafts, art gallery settings, working with youth groups, and in theater productions
- Production skills from working in manufacturing plants (plastics and home interiors)
- Organizational skills in multi tasking, file organizing systems and pc skills

EXPERIENCE

Current Ohio/Georgia

Freelance artist and interiors consultant

Commissioned for 6 oil paintings
Custom painted furniture
Interior Design consulting for ABC Medical Center

1999–2005 Custom Lamps and Accents, Inc. Atlanta, Georgia

Artist / Designer

Created faux finishes for lamp designs
Repair of faux finishes and furniture
Organized existing information into reference files and catalogs
Created lamp designs for furniture market

1993–1997 Peters Arts & Crafts, Inc. Ohio/Georgia

Certified picture framer

Department Manager
Taking of customer orders, meet dept. quotas, inventories, floor displays and scheduling of dept. personnel

EDUCATION

2006- In progress	Art Institute of Philadelphia	Philadelphia, Pa
▪ BS of Interior Design		
Jan -March 2003	Technical Community College	Atlanta, Ga
▪ Photoshop 7.0		
1995-1998	Community College	Cleveland, Oh.
▪ Fundamentals of Design I – III, Illustrator 7.0/9.0		
1992-1993	Smith Institute	Cleveland, Oh.
1973-1977	High School	Toledo, Oh

CERTIFICATIONS

Wedding Consulting	5/2005, Professional Career Development Inst.	Ohio / Georgia
PhotoShop 7.0	4/2003, Technical Community College 3CEU	Georgia

SPECIAL INTERESTS

- Member of National Museum of Women in the Arts
- Community Theater with ABC Productions, Community Arts Center, XYZ Playhouse as stage manager, costumer, set / lighting design and construction
- Family, antique auctions, photography

SALARY REQUIREMENTS

###.00 - ###.00 hourly

– ##### yearly